

**JACKSON TOWNSHIP SEWER AUTHORITY**  
**MINUTES**  
**NOVEMBER 21, 2024 ~ 6:00 PM**  
**MUNICIPAL BUILDING**

**CALL TO ORDER:**

Chairman Snyder called the meeting to order at 6:00 PM and led in the pledge to the Flag. In attendance were Authority members, Joyce Sheridan, John McDonald, Mark Derr, and Adam Kreider. Also in Attendance were Treasurer Sally Bushey, Plant Superintendent Matt Bollinger. Authority Administrator Flo Ford, and Authority Engineer Jeff Shue were absent. There was one person in the audience.

**Public Comment:**

There was no public comment.

**Approval of Minutes:**

The minutes of the October 17, 2024 meeting was approved on a motion of McDonald/Kreider. Motion carried 5-0.

**ACCEPTANCE OF FINANCIAL REPORT:**

The October Financial Report were accepted, and authorization was made to pay all due bills for October on the motion of McDonald/Derr. Motion carried 5-0.

**Old Business:**

There was no old business.

**New Business:**

1. A motion to approve Resolution 01-24 authorizing the Administrator and the Treasurer to sign all the documents for the LSA Grant Application for the Screening Project was made by McDonald/Derr, motion carries 5-0.
2. A motion was made to authorize the Administrator to sign the Funding Commitment Letter for the LSA Grant Application for the Screening Project by McDonald/Kreider, motion carries 5-0.
3. A motion to approve Resolution 02-24 to increase the fees for sewer services from \$880 per EDU/year to \$900 per EDU/year by McDonald/Derr, motion passes 5-0.

**Other Business:**

There was no other business.

**Plant Operator's Report:**

The Plant Operator reviewed his report. There were no questions.

**Engineer's Report:**

The Engineer's Report was reviewed for October. There were no questions

**Solicitor's Report:**

None Scheduled.

**Administrator's Report:**

None Scheduled.

**Chairman's Report:**

None Scheduled.

**Executive Session:**

None Scheduled.

**Adjournment:**

With no further business before the Board, the meeting adjourned at 6:13 pm on a motion of Derr/McDonald, motion carries 5-0.