

**JACKSON TOWNSHIP, YORK COUNTY  
BOARD OF SUPERVISORS MINUTES  
NOVEMBER 3, 2020**

**A. CALL TO ORDER:**

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on November 3, 2020 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller and David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Zoning Officer Ray Dietrich, Treasurer Sally Bushey, Secretary Linda Eaton and two persons in the audience.

**B. RECESS FOR PUBLIC HEARING:**

Chairman Holmes called for a recess at 7:01 PM for a public hearing to discuss vacating Hidden Lane from Route 234 to a point on the Briarwood Golf Course. Solicitor Jones explained the reason for vacating Hidden Lane in Jackson Township. There were no other public comments. Chairman Holmes closed the hearing at 7:03 PM.

**C. RECONVENE:**

Following the public hearing on vacating a portion of Hidden Lane, Chairman Holmes reconvened the regular monthly meeting at 7:04 PM.

**D. PRESENTATION/PUBLIC COMMENT:**

Joe Lange, 1232 Pinnacle Court, complimented the Board for a job well done on the development of the Little Creek Community Park. Joe asked if the fence around the basketball courts should be higher to prevent balls from going out into traffic along Route 116. Engineer Shue did not think it needed to be higher and would contact Andy Mears (Park Designer) to look into the fence height.

**E. APPROVAL OF MINUTES:**

Chairman Holmes noted the following correction to the October 6, 2020 meeting minutes under I.c. New Business "director" should be "directed".

The meeting minutes of October 6, 2020 were approved as corrected on a Brown/Miller motion. Motion carried 3-0.

**F. TREASURER'S REPORT:**

The October 2020 monthly financial reports were accepted on a Miller/Brown motion. Motion carried 3-0.

**G. APPROVAL OF BILLS:**

All bills were approved for payment on a Brown/Miller motion. Motion carried 3-0.

**H. OPENING/AWARDING OF BIDS:**

There was no opening or awarding of bids.

**I. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:**

There were no plans for action.

**J. OLD BUSINESS:**

There was no old business to discuss.

**K. NEW BUSINESS:**

1. The 2021 SPCA of York County Contract renewal for Animal Care and Housing in the amount of \$3,859.41 was approved on a Miller/Brown motion. Motion carried 3-0.
2. The Penn Waste quarterly residential trash contract increase for 2021 is \$2.10 plus an additional \$.56 per quarter for disposal rates at the York County Resource Recovery Facility which was approved on a Brown/Miller motion. Motion carried 3-0. The new quarterly rate will be \$70.83 effective 1/1/2021.
3. The Board approved the installation of a fire hydrant on Farm House Lane between Lot 215 and 225 in the Farm Lane Estates development on a Brown/Miller motion. Motion carried 3-0. This brings the total of fire hydrants in Jackson Township to 125.
4. James and Rebecca Cornwell submitted a request to the Board for consideration of changing their property located at 3301 East Berlin Road from RC Rural Conservation to AP Agricultural Protection. The Board has given permission for the applicants to proceed with the rezoning process on a Miller/Brown motion. Motion carried 3-0.
5. The Board approved the installation of a fire pit at the Little Creek Community Park only for the use of official township events on a Miller/Brown motion. Motion carried 3-0.
6. Ordinance 220-20 Vacating a portion of Hidden Lane in Jackson Township, York County, Pennsylvania was enacted on a Miller/Brown motion. Motion carried 3-0.

**L. SUPERVISOR'S REPORTS:**

Emily Miller reported the Spring Grove Regional Parks & Recreation Center's Pumpkin Trail event held at the Little Creek Community Park sold approximately 700/750 tickets. The Center will be holding a meet and greet with Santa at the park on December 6, 2020.

The Center's child-care program is moving to 1472 Roth's Church Road and should be open by December 1, 2020. The Jackson Township public works crew is helping to upgrade the new location and will be reimbursed for their time and materials purchased.

Emily reported the October meeting of the West Central Regional Emergency Management Agency meeting was postponed.

Emily will be attending a meeting with the ambulance personnel and Manager Ford on November 9, 2020 @ 3:30 PM at the Municipal Building.

Dave Brown attended the Pumpkin Trail meeting September 15; help with set-up for the Pumpkin Trail event; the Pumpkin Trail event on October 17 from 6 PM – 9 PM taking photos.

The Northern York County Regional Police Commission Board meeting October 20. Dave reported the year-to-date call volume is down 16.5%. Dave attended the dedication of "The David D. Tome Substation" at 6115 Thoman Drive on October 21.

**L. SUPERVISOR'S REPORTS: Continued**

Dave attended The Windy Hill Senior Center, Executive Committee meeting and Board of Directors meeting on November 3. Dave reported the center may be holding an Apple Dumping sale December 4.

Jon Holmes attended the dedication of "The David D. Tome Substation" at 6115 Thoman Drive on October 21.

Jon attended the York County Tax Collection Committee/York Adams Tax Bureau quarterly meeting October 26.

**M. ENGINEER'S REPORT:**

Jeff highlighted from his written report the Board should consider authorizing Manager Ford to execute the PENNDOT forms to proceed with required improvements associated with the Rezoned Briarwood property's development. The Board sated they want to ensure that the HOP applications are complete and both Jeff and Flo are satisfied before any Applications are signed for submission to PENNDOT. Jeff and Flo concurred that nothing would be signed until the HOP satisfied the concerns of the Township.

- 1.2. The Board authorized Manager Ford to sign the Highway Occupancy Permit Applications to PENNDOT for State Route 234 and State Route 30 on Brown/Miller motion. Motion carried 3-0.
3. Resolution 05-20 Authorizing the Manager to submit and sign the application for the Traffic Signal Approval to PENNDOT on a Miller/Brown motion. Motion carried 3-0.

**N. SOLICITOR'S REPORT:**

Dave had nothing to report.

**O. MANAGER'S REPORT:**

Manager Ford highlighted from her written report the following:

The Township Cares Grant that was submitted for Jackson Township through York County has been approved for 100% reimbursement for computers and software.

Notification was received from the York County Department of Probation Services advising the Township will receive restitution for damages done to the Little Creek Golf Course on July 17, 2020.

Manager Ford provided a draft preliminary 2021 Budget for the Board.

1. Flo reminded the Board of the Budget Workshop meeting scheduled for Thursday, November 12, 2020 at 6:00 PM. The Board has changed the time of the meeting from 6:00 PM to 7:00 PM.
2. The York County Rail Trail is looking to fill 2 Board positions. One position is immediately available and the second will be available in January 2021.

**P. EXECUTIVE SESSION:**

A recess for an executive session to discuss personnel matters was called for at 7:45 PM.

**Q. RECONVENE:**

Chairman Holmes reconvened the meeting at 8:45 PM.

**R. ADJOURNMENT:**

With no further business to transact, the meeting was adjourned at 8:45 PM on Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,  
*Linda A. Eaton*  
Linda A. Eaton, Secretary