

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
NOVEMBER 5, 2024**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on November 5, 2024, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Emily Miller, Bradley Dunham, Township Solicitor David Jones, Township Engineer Jeff Shue, Township Manager Florence Ford, Secretary Linda Eaton and five people in the audience.

B. PRESENTATION/PUBLIC COMMENT:

1. Allen Costella of 400 Big Mount Road asked the Board if the Leaf Machine was fixed and how soon his leaves would be picked up. The Board informed Mr. Costella nothing was wrong with the leaf machine. The leaf pickup just began Monday, November 4, 2024, and will continue through December 5, 2024, providing leaf boxes do not need to be removed from the trucks due to a snow or ice storm.
2. Lieutenant Gregg Anderson of the Northern York County Regional Police Department (NYCRPD) reported he came from a fatal crash on Route 30 by the George Street intersection in Manchester Township. In the early morning hours of November 5, 2024, a burglary occurred at the Morning Sun Market property. The thief took 5 baseball cards valued at \$14,000.00. Lieutenant Anderson thanked the Board for the use of the Little Creek Community Park for the David Tome Community Picnic which was held October 17, 2024. The department has 3 recruits going to the police academy for training. Supervisor Miller said at the Police Commission Board Meeting Chief Lash advised another \$2 million RACP Grant was awarded to the department for the new building project.

C. APPROVAL OF MINUTES:

The meeting minutes of October 1, 2024, were approved on a Miller/Dunham motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The October 2024 monthly financial reports, and all bills were approved for payment on a Dunham/Miller motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Attorney Paul Minnich of Barley Snyder, Todd Kurl of RGS Associates and Dan Utz Director of Operations at Hanover Architectural Products addressed the Board to consider approval of a Final Land Development Plan for Applicant: Hanover Architectural Products located at Lincoln Highway and Bowman Road as well as approval of the applicant's waivers requested.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

- Waiver Request:
 - Section 113-29.A: Preliminary Plan: Requires a Preliminary Plan Submission
 - Section 113-35.C: Plan Scale: Requires that plans be drawn at a scale of 1" = 50'
 - Section 113-53.B.2: Right of Way width along an arterial road – Requires additional ROW and/or cartway width
 - Section 113-56: Sidewalks: Requires sidewalks along property frontage
 - Section 113-57: Illumination – Requires internal site illumination
 - Section 113-58: Street Lighting – Requires the installation of street lighting
 - Section 113-61: Requires the planting of Street trees, landscaping and preservation of trees
 - Section 113-62: Requires the installation of curbing along property frontage

The Board approved all the above requested waivers on a Dunham/Miller motion. Motion carried 3-0.

The Board gave approval to the Final Land Development Plan on a Dunham/Miller motion. Motion carried 3-0.

Attorney Minnich expressed great appreciation to the Jackson Township Board of Supervisors and the Township Staff for their professionalism. He indicated Jackson is one of the easiest and the most pleasant municipality to work with.

G. OLD BUSINESS:

There was no old business to discuss.

H. NEW BUSINESS:

1. Resolution 07-2024 revision to Resolution 05-2024 to reflect an increase in the LSA Grant for the ADA Sidewalk project was adopted on a Miller/Dunham motion. Motion carried 3-0.
- 2.3. Resolution 08-2024 transfer \$50,000 from General Fund into the Recreation Escrow Fund and Resolution 09-2024 transfer \$148,000 from General Fund into the Capital Reserve Fund was adopted on a Miller/Dunham motion. Motion carried 3-0.
4. The Board authorized the Advertisement of the Proposed Township 2025 Budget for Public Inspection and set the date for the Township Budget Adoption on December 3, 2024, at 7:00 PM on a Dunham/Miller motion. Motion carried 3-0.

I. SUPERVISOR'S REPORTS:

Emily Miller reported the following:

- October 15, 2024, attended the Northern York County Regional Police Commissioners Board meeting.
- November 19, 2024, plans to attend the monthly Spring Grove Regional Parks & Recreation meeting.
- November 21, 2024, plans to attend a "Special Meeting" to be held with Spring Grove Regional Parks & Recreation and the "Y".

I. SUPERVISOR’S REPORTS: Continued

Brad Dunham reported the following:

- The York County Fire School training facility was awarded a \$2.1 million RACP grant to update and restore the facility.
- The York County Commissioners established a temporary 30-day county-wide burn ban effective November 1, 2024, through November 30, 2024.

Jon Holmes attended the following:

- October 7, 2024, the Local Government Advisory Committee meeting.
- October 22, 2024, the Little Creek Golf Course staff “End of the Season” dinner.
- October 28, 2024, the York County Tax Collection Committee meeting and the York-Adams Tax Bureau quarterly meeting.
- October 30, 2024, the York County Association of Townships of the Second-Class Convention.

J. ENGINEER’S REPORT:

Jeff highlighted from his written report the following:

- The Beaumont Springs sanitary sewer planning module will need additional information before the State approves the permit.
- Dunkin Donuts has submitted a Land Development Plan for the property located at the corner of Biesecker and Route 30.
- The staff met with the developer of a Dollar General to be located between Outdoor Shed sales and the House of Brew retail center. The Township staff asked the developer to reschedule a meeting with PennDOT and include the Township.
- The township received a complaint of flooding that was occurring at a 48” circular culvert under Orchard Road near the H&H Property. Jeff coordinated a meeting with Manager Ford and Shane Shaffer Public Works Foreman to review the flooding that was impacting the property on Orchard Drive across from the H&H Property. Jeff’s suggestion is to stabilize the downslope at the culvert under Orchard Road to allow flooding to reenter the natural channel below the road crossing. This suggestion would address the current problem and allow time for the staff to correct the problem with long-term planning of roadway culvert replacements.

K. SOLICITOR’S REPORT:

Dave attended the October 30, 2024, York County Association of Townships of the Second-Class Convention.

L. MANAGER’S REPORT:

Manager Ford received a letter from a business owner that provides cleaning of trash bins. The Board authorized Manager Ford to respond to the letter advising the owner the Board is not interested in promoting their services. A suggestion the Board has for this company is to contact the local trash companies that may help promote their business. Flo and Ray Dietrich Zoning Officer are reviewing and looking at several Solar Ordinances. A drafted Ordinance will be presented to the Board at a future meeting for their review.

M. ZONING OFFICER’S REPORT:

A written report was provided by Ray Dietrich who was not in attendance.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 7:38 PM.

Respectfully submitted,
Linda A. Eaton
Linda A. Eaton, Secretary