

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
November 6, 2018

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on November 6, 2018 in the municipal building. The meeting was called to order by Chairman Brown at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Jonathan Holmes and Emily Miller, Township Solicitors David Jones and Steve Hovis, Township Engineer Jeff Shue, Manager William Conn, Zoning Officer Ray Dietrich, Treasurer Sally Bushey, Secretary Linda Eaton, Public Works Foreman Shane Shaffer, Sewer Authority Chairman Scott Snyder, Sewer Authority Vice-Chairman John McDonald, Sewer Authority Treasurer Steve Hudgins, Sewer Authority Secretary Joyce Sheridan and nine persons in the audience.

Chairman Brown noted this meeting is a joint meeting with the Jackson Township Sewer Authority and turned the meeting over to Solicitors Jones and Hovis.

1. Solicitor Hovis and Jamie Schlesinger of Public Financial Management (PFM) reviewed the Proposed Series of 2018 Notes for new money and restructuring of the Series of 2015 note for refinancing some debt and financing upgrades to the wastewater treatment plant, pump stations and the Act 537 Sewage Facilities Plan. The notes will be implemented in 2 steps.
2. Resolution 50-18 Authorizing Issuance of a Guaranteed Sewer Revenue Notes Series of 2018 with PFM's "option #2 - Step One" 23 year restructuring option was adopted by the Sewer Authority on a McDonald/Hudgins motion. Motion carried 4-0.
3. Ordinance 214-18 to Guarantee the Sewer Authority's Guaranteed Sewer Revenue Notes, Series of 2018 as just authorized was enacted on a Holmes/Miller motion. Motion carried 3-0.
4. Sewer Authority approved payment of bills on a Sheridan/McDonald motion. Motion carried 4-0.

With no further business to transact, the Sewer Authority portion of the joint meeting adjourned at 7:35 PM on motion of Sheridan.

With no further joint business to transact, the Board of Supervisors adjourned the joint portion of their regular monthly meeting at 7:35 PM on Miller/Holmes motion. Motion carried 3-0.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

The meeting minutes of October 2, 2018 were approved on a Miller/Holmes motion. Motion carried 2-0-1. Brown abstained due to not being at that meeting.

D. TREASURER'S REPORT:

The Treasurer's monthly Financial Statements for October 2018 were accepted on a Holmes/Miller motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Miller/Holmes motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There were no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

H. OLD BUSINESS:

1. Attorney Jones has not received a response from Gemcraft's council or the bonding company pertaining to the default letters sent to call the bonds for the street and sewer improvements in the Farm Lane Estates development. Attorney Jones informed the Board he has prepared a draft for the legal fees that will be incurred on the calling of the bonds. Dave will present the draft to the Board after he includes the list from ABRN of their expected expenses incurred with the calling of the bonds. Harry Goldman of ABRN advised the Board he hopes to provide the list by November 16, 2018 to Dave Jones.
2. No response was received from Kate King of the Spring Grove Regional Parks & Recreation Center (SGRPRC) pertaining to the center's beginning and ending balances of their account and the 11.3% increase for Jackson Township's contribution in the proposed 2019 SGRPRC's budget. The increase would be in violation of the Intergovernmental Agreement. The Board will consider approval of the SGRPRC's 2019 proposed budget that was submitted October 2, 2018 at the November 14, 2018 special budget workshop meeting.

I. NEW BUSINESS:

1. The Board granted approval for Hamilton & Musser, P.C. to perform the 2018 audit at a cost of \$7,000 on a Holmes/Miller motion. Motion carried 3-0.
2. The 2019 SPCA contract renewal for Animal Care and Housing was approved on a Miller/Holmes motion. Motion carried 3-0.
3. The Board authorized a handicapped parking space across from 215 Nashville Boulevard at a cost of \$125 to be paid by the property owner on a Miller/Holmes motion. Motion carried 3-0. The staff will prepare a resolution for the Board's approval.
4. The Board authorized the use of the Little Creek Golf Course on June 20, 2019 for the York County Senior Games on a Holmes/Miller motion. Motion carried 3-0.
5. The Board set a 2018 Holiday Luncheon to be held on Tuesday, December 11, 2018 at 11:30 AM at the Nashville Fire Company for the staff and neighboring municipal employees on a Holmes/Miller motion. Motion carried 3-0.
6. The Board authorized Manager Conn to purchase \$50 gift cards for the full time staff on a Holmes/Miller motion. Motion carried 3-0.

J. SUPERVISOR'S REPORTS:

Emily Miller met with the Public Works Foreman Shane Shaffer October 8 to get a tour of the public works facility and equipment.

Jon Holmes attended the following meetings and events: October 11 an event sponsored by APWA; October 18 the York County Planning Commission (YCPC) stormwater authority meeting; October 23 the State of the County meeting held at Dover Area High School; October 29 the York-Adams Tax Bureau (YATB)/York County Tax Collection Committee meeting; November 8 may attend another event sponsored by APWA; November 8 the public meeting of the YCPC stormwater authority to be held at the learning center in York. Jon received a call from a resident pertaining to the 3-year on-lot septic system inspection requirement and burning ban within the township. Jon informed the resident the township is mandated by the state to enforce these ordinances.

Dave Brown attended the following meetings and events: October 13 the Heritage Rail Trail Pumpkin Walk; October 16 the Northern York County Regional Police Board of Commissioners meeting; October 27 the Pumpkin Walk sponsored by SGRPRC was cancelled due to inclement weather; week of October 29 Northeastern EMS met with Windy Hill Board members; November 6 the Windy Hill Senior Center's Board of Directors meeting. Dave reported Windy Hill will be holding an Apple Dumpling Sale November 28.

K. ENGINEER'S REPORT:

Jeff Shue highlighted from his written report the projects for the Little Creek stream restoration and the Orchard Road Bridge replacement were completed. The approval letter from the Pennsylvania Department of Environmental Protections (PA DEP) for the Act 537 South Lake Road Special Study was received November 5, 2018.

L. SOLICITOR'S REPORT:

Dave presented a draft agreement he and Engineer Shue prepared for the Board's approval to allow J.A. Myers to extend the storm sewer system and complete the associated connections of the foundation drains from the properties of 259 and 253 North Apline Drive. The Board approved the agreement contingent upon receiving the property owners and J.A. Myers signatures on a Holmes/Miller motion. Motion carried 3-0.

Dave needs the Goodman agreement signed to accept the \$150,000 that will be applied to the stream restoration project at the Little Creek Community Park.

Dave presented an agreement from Paradise Township to reimburse Jackson Township for the \$84,000 county error in police fine distribution. The proposal from Paradise Township is to pay the funds back to Jackson Township over a period of 20 years interest free. The Board reluctantly accepted the agreement on a Miller/Holmes motion. Motion carried 3-0.

Dave and Brad Dunham informed the Board of an event with Chinese Lanterns that creates a fire danger. Brad would like the Board to review the burning ordinance and prohibit these lanterns. The Board authorized Dave and Brad to prepare a draft of an updated burning ordinance for their approval.

Dave reviewed with the Board the procedures for the November 7, 2018 public hearing on the rezoning application of Briarwood Golf Course.

M. MANAGER'S REPORT:

Manager Conn reported in addition to his written report the following correspondence was received:
The final approval from PA DEP for the Act 537 South Lake Road Special Study.

A credit rating report for the township. The report was prepared in accordance with documentation needed to receive funding for the Sewer Authority. Jackson Township has a rating of "AA-".

According to Jamie Schlesinger of PFM this is a very good rating.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:40 PM on Holmes/Miller motion.
Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton
Secretary