

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
NOVEMBER 7, 2017**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on November 7, 2017 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 PM followed by the pledge to the flag. Others present were Supervisors David Brown and David Smyser, Township Solicitor David Jones, Manager William Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton and six persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

Chairman Holmes noted the following correction to the October 3, 2017 meeting minutes under J. Supervisor's Report - Second half of last sentence should read "Hanover Chamber of Commerce."

The meeting minutes of October 3, 2017 were approved as corrected on a Brown/Smyser motion. Motion carried 3-0.

D. TREASURER'S REPORT:

The Treasurer's monthly Financial Statements for October 2017 were accepted on a Smyser/Brown motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Brown/Smyser motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There were no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

There were no plans for action.

H. OLD BUSINESS:

1. Solicitor Jones presented the Board a draft of Ordinance 213-17 to recognize the merged Volunteer Fire Company. The Board authorized Solicitor Jones to advertise the proposed Ordinance 213-17 on a Brown/Smyser motion. Motion carried 3-0.
2. Dave Jones will be finalizing the draft for the Fourth Amendment to Intergovernmental Agreement for Spring Grove Regional Parks & Recreation Center and the proposed By-Law changes for the Board's consideration at the December meeting.

I. NEW BUSINESS:

1. The 2017 Audit Engagement Letter from Baker Tilly included a 1.5% increase for their services. Total cost of the 2017 Audit will be \$8,045.00 which was approved on a Brown/Smyser motion. Motion carried 3-0.
2. Resolutions 04-17 & 05-17 Authorizing BB&T Bank Transactions were adopted on a Smyser/Brown motion. Motion carried 3-0.

J. SUPERVISOR'S REPORT:

Dave Brown reported attending the following meetings: October 17 the Northern York County Regional Police Board of Commissioners reporting the call volume for the Township was down 10.26% for the year; October 24 the Spring Grove Regional Parks & Recreation Center reporting the tree lighting event will be held November 30 at the Hoke House and is sponsored by the Sacred Heart Center; November 7 the Windy Hill Senior Center reporting their apple dumpling sale is scheduled for December 5 & 6. Dave participated in the York County Rail Trail Authority's pumpkin walk held October 14 and attended a Veterans Day Program held November 7 at the senior center.

Jon Holmes reported attending the Stock & Leader event on October 18 to hear current status of Pennsylvania Department of Environmental Protection from the agency's Chief Counsel. Jon attended the quarterly meeting of the York County Tax Collection Committee/York Adams Tax Bureau (YATB) October 30, 2017 in York County. Jon noted the YATB 2018 budget was approved to charge a fee of 1.85% with any surplus of income to be re-distributed back to the municipalities and school districts.

K. ENGINEER'S REPORT:

A written report was provided by Jeff Shue who is on vacation.

The Board authorized a 30 day public comment period for the Act 537 Plan for the South Lake Road special study for Pennsylvania Department of Environmental Protection. A resolution to approve the plan will need to be adopted by the Board at a December meeting.

L. SOLICITOR'S REPORT:

Dave reviewed the letter from Pennsylvania State Association of Township Supervisors regarding Act 42 of 2017 authorizing the placement of ten Category 4 "mini-casinos" within the Commonwealth of Pennsylvania. If the Board wants to prohibit "mini-casinos" within the township, the Board will need to adopt a resolution by December 31, 2017. The Board authorized Dave to prepare a draft resolution to be presented and adopted at a December meeting.

M. MANAGER'S REPORT:

Manager Conn highlighted from his written report the following:

After meeting with Tax Collector Jeanne Grogg to discuss any changes needed for 2018's fire hydrant and street light tax notices it was discovered 108 properties are not currently charged per state and township ordinance for the fire hydrant tax. The Board authorized the tax collector to add those properties to the 2018 taxable list.

M. MANAGER'S REPORT: Continued

Manager Conn informed the Board the York County Stormwater Consortium Regional Committee will be electing their new Management Committee members for 2018 at the Regional Committee meeting November 15. The Board approved Manager Conn to accept an appointment if offered.

Chairman Holmes asked Manager Conn what the time frame is for using the \$100,000.00 funds received October 20, 2017 from the Pennsylvania Department of Conservation and Natural Resources for the development of the Jackson Township Community Park. Manager Conn advised he believes it is 3 years.

Chairman Holmes noted in 2018 the Board should consider options available for updating the street light tax in 2019.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:30 PM on motion of Brown/Smyser, motion carried 3-0.

Respectfully submitted,

Linda A. Eaton
Secretary