

**JACKSON TOWNSHIP, YORK COUNTY**  
**BOARD OF SUPERVISORS MINUTES**  
**NOVEMBER 7, 2023**

**A. CALL TO ORDER:**

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on November 7, 2023, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors David Brown, Emily Miller, Township Engineer Jeff Shue, Manager Florence Ford, and Solicitor David Jones. There were eight people in the audience. Not in attendance was Secretary Linda Eaton.

**B. PRESENTATION/PUBLIC COMMENT:**

1. Courtney Baily and Chuck Hartman wished to discuss a problem with golf balls damaging vehicles in the Bailey's parking lot. She presented three options she was asking the Board to consider as follows: 1 was moving the 11<sup>th</sup> T-Box making it a Par 3 versus Par 4 hole; 2. Installing a 10' high, 50' long chain link fence, and 3. A combination of options 1 & 2. There was much discussion over the options, and it was determined that the issue should entail deeper consideration and study before any resources are spent on a solution that may not work. The Board pointed out that several years ago they worked with Bailey Coach by arranging the poles and installation of the netting along the parking lot. The Board asked that the engineer and staff meet out on the golf course and look at options they believe may work and bring those back to the Board at a future meeting.
2. Mr. Adam Martin came to the Board to discuss a backyard chicken ordinance. He brought examples of neighboring municipalities that have chicken ordinances that allow for the raising and keeping of backyard chickens in residential zones on properties less than an acre. The Board instructed staff to draft an ordinance for consideration at a future meeting. Staff explained the process to Mr. Martin and said because it is a zoning ordinance change, there would have to be a public hearing and notification of the Ordinance to the County. The process takes anywhere from 60 to 90 days to complete. Manager Ford asked the Board if they can allow Mr. Martin to keep his chickens during this interim period. The Board agreed.
3. Lieutenant Anderson of the Northern York County Regional Police Department reported the following:
  - October 18, 2023 the David Tome Memorial Picnic was held at Little Creek Community Park from 5:30 – 7:30 PM. The event is getting bigger each year
  - November 25<sup>th</sup> they will be participating in the Toys for Tots Stuff the Bus Event at Bailey's Coach from 11 am to 3 pm.
  - NYCRPD is holding their Holiday Party for Road Crew and Municipal staff at the substation on December 6<sup>th</sup>.

**C. APPROVAL OF MINUTES:**

The meeting minutes of October 3, 2023, were approved on a Miller/Brown motion. Motion carried 2-0. Chairman Holmes abstained as he was not present at the October Meeting.

**D. FINANCIAL REPORTS/APPROVAL OF BILLS:**

The September 2023 monthly financial reports, and all bills were approved for payment on a

Miller/Brown motion. Motion carried 3-0.

**E. OPENING/AWARDING OF BIDS:**

There was no opening or awarding of bids.

**F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:**

There were no plans for action.

**G. OLD BUSINESS:** None scheduled.

**H. NEW BUSINESS:**

1. The Board authorized the Advertisement of the Proposed Township 2024 Budget for Public Inspection and set the date for the Township Budget Adoption on December 5, 2023 on a Brown/Miller motion. Motion carried 3-0.
2. Resolution No. 05-2023 to transfer \$15,000 from the General Fund into the Recreation Escrow Fund was adopted on a Brown/Miller motion. Motion carried 2-0.
3. The Board authorized Manager Ford to sign the 2024 Animal Care and Housing Agreement with the SPCA on a Brown/Miller motion. Motion carried 3-0.
4. The Board approved Pay Application #1/Final to DOLI Construction in the amount of \$484,503.15 for the Sprengle Road Replacement Project on a Miller/Brown motion. Motion carried 3-0.
5. The Board authorized the Manager to sign a 3-year contract for the Golf Cart Lease beginning April of 2024 through September 2026 on a Brown/Miller motion. Motion carried 3-0.
6. The Board awarded GDC the contract to include the electronic locks to the other front, side and interior doors in the not to exceed amount of \$10,000 and use ARPA funds to pay the contract on a Miller/Brown motion. Motion carried 3-0.

**I. SUPERVISOR'S REPORTS:**

Dave Brown attended the following:

- October 17<sup>th</sup> – NYCRPD Police Commission Meeting
- October 18<sup>th</sup> – David Tome Memorial Picnic

Dave announced the following upcoming events:

- November 25<sup>th</sup> – Toys for Tots Event at Bailey Coach, 11:00 to 3:00
- November 30<sup>th</sup> – Spring Grove Community Santa Parade and tree Lighting at Borough Hall. The parade starts at 5:00
- December 2 – Winter Wonderland at Little Creek Community Park
- December 17 – Nashville FD Santa Tour of Jackson Township

Dave also mentioned that he would like the Board to consider lowering the speed limit to 25 mph on Little Creek Road. The Board did not believe reducing the speed limit would have the desired

effect. Jeff Shue suggested looking into the LED Speed limit signs.

Emily Miller reported the following:

- Attended the Pumpkin Trail
- Attended the Pappus House Opening and Ribbon Cutting
- Attended the Amazon Warehouse Ribbon Cutting
- Attended the Memorial for Barry and Dinner for Golf Course Employees
- Attended the PSATS Dinner
- Attended Emergency Meeting with Parks and Recreation Childcare Staff outlining the Plan for the YMCA and the takeover

Jon Holmes reported on the following:

- Attended the Pumpkin Trail
- Attended the Pappus House Opening and Ribbon Cutting
- Attended the Amazon Warehouse Ribbon Cutting
- Attended the Memorial for Barry and Dinner for Golf Course Employees
- Attended C.S. Davidson's 100 Year Anniversary Event
- Attended the YATB Bd. Meeting - a search for the new Executive Director is underway. The current Director announced his retirement in March of 2024
- Attended the PSATS Dinner

**J. ENGINEER'S REPORT:**

Jeff highlighted the following from his written report:

- The roads in Farm Lane Estates have been completed and they did a very nice job.
- The Township is going to begin inspections on smaller span bridges that are not regularly inspected. The purpose is to identify spans that need attention or replacement and begin programming funding for that purpose.

**K. SOLICITOR'S REPORT:**

The Krise zoning case is nearing dismissal.

**L. MANAGER'S REPORT:**

Manager Ford reported the following in addition to her written report:

- She was approached by a resident that does not like the septic pumping program that happens every three years and wants it changed. He contacted DEP and was told that the Township can run the program as they see fit and can decrease the interval of pumping. Flo called DEP because that information was not totally correct. Carrie Wilt at DEP explained the Township can decrease the pumping schedule for 3 to 4 years, but not beyond that. Flo indicated to the Board that the Zoning Officer received a letter from the resident holding him personally responsible for any failures of his system. She is asking the Board to allow Solicitor Dave Jones to respond to that letter. The Board agreed and Solicitor Jones will draft a letter.

**M. ZONING OFFICER'S REPORT:**

A written report was provided by Ray Dietrich who was not in attendance. Jon Holmes pointed out that Ray's Report had an error concerning Christine's. There is still one trailer there and tires, etc. Flo reported that the property owners have a contractor scheduling their removal. She will ask Ray to follow up on this as well.

**N. EXECUTIVE SESSION:**

No executive session was needed.

**O. ADJOURNMENT:**

With no further business to transact, the meeting was adjourned at 8:45 PM on a Miller/Brown motion. Motion carried 3-0.

Respectfully submitted,  
*Florence A. Ford*  
Florence A. Ford, Assistant  
Secretary/Township Manager