

**JACKSON TOWNSHIP, YORK COUNTY**  
**BOARD OF SUPERVISORS**  
**SPECIAL BUDGET WORKSHOP MEETING MINUTES**  
**NOVEMBER 7, 2023**

**A.B. CALL TO ORDER/PLEDGE:**

The Board of Supervisors of Jackson Township held a Special Budget Workshop meeting on November 7, 2023 in the municipal building pursuant to public notice. The meeting was called to order by Chairman Holmes at 5:30 PM followed by the pledge to the flag. Others present were Supervisors Emily Miller and David Brown, Manager Florence Ford, Treasurer Sally Bushey, Secretary Linda Eaton Had to leave the meeting early), Public Works Foreman Shane Shaffer, Parks Maintenance Superintendent Steve Hoak, and 1 person in the audience.

**C. PRESENTATION/PUBLIC COMMENT:**

There were no public comments.

**D. OLD BUSINESS:**

There was no old business to discuss.

**E. NEW BUSINESS:**

1. The Board reviewed and discussed the 2024 preliminary Township budget expected revenues and expenditures for the General, Sewer and Refuse, Liquid Fuels, Recreation Escrow, Local Services, Capital Reserve and WCREMA Funds which does not include a Real Estate Tax increase. The millage rate would remain at 1.8 mils for 2024.

Chief Dunham reviewed the Nashville Fire Company proposed funding budget for 2024 and reviewed the status of the department's equipment. He also requested additional funding for the paving of the Social Hall parking lot. A lengthy discussion over equipment needs in the future also took place. The Board indicated that it may be wise to conduct a financial management/future need/existing resource study be conducted. Manager Ford advised the Board that a study would be a very good idea and she and Brad Dunham can reach out to the Pennsylvania Economy League and get an estimate for costs. Manager Ford also indicated that additional funds for a study and paving can be spent through ARPA Funds and keep those costs out of the general operating budget. Florence Ford and Brad Dunham also liked the Board's idea of bringing the major players like Church and Dwight, Amazon, etc. to meet to discuss making contributions to the Fire Company towards the purchase of equipment that will be needed to fight any fires in their facilities.

The General Fund ending balance was adjusted to \$4,405,078

The following line items under the General Fund Expenditures were adjusted as follows:

Engineering Services was dropped to \$72,500 by removing the \$60,000 for a Comp Plan in 2024;

The Board wished to add 5 hours of additional Police Units to total \$845,280;

Library Contribution \$10,000; Senior Center Contribution \$10,000; The Board added a \$50,000 Contribution to the YMCA.

The following line item under the Recreation Escrow was adjusted to total \$160,000 to include lights for Stoneledge Park, cameras for both Parks, trees, and a playground to Little Creek Community Park. The Board would like to have staff research a play structure that may be different from the surrounding parks.

2. The Spring Grove Regional Parks and Recreation Center's 2024 Budget was approved as requested but to also have a quarterly review of their budget until the YMCA takes over on a Miller/Brown motion. Motion carried 3-0.

3. The Klugh Animal Control Services Contract for 2024 was approved on a Brown/Miller motion.  
Motion carried 3-0

**F. ADJOURNMENT:**

With no further business to transact, Chairman Holmes adjourned the meeting at 6:40 PM.

Respectfully submitted,

Florence A. Ford, Assistant Secretary/Township Manager