

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
DECEMBER 1, 2020**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on December 1, 2020 in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller and David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager Florence Ford, Secretary Linda Eaton, and six persons in the audience (2 via Zoom).

B. PRESENTATION/PUBLIC COMMENT:

There were no public comments.

C. APPROVAL OF MINUTES:

The meeting minutes of November 3 & November 12, 2020 were approved on a Brown/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The November 2020 monthly financial reports and all bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

1. Kris Raubenstine, Hanover Land Services, Incorporated and Rich Krill of Poplar Partners addressed the Board to have them consider granting modifications for the landscaping requirements in the parking area, along roads and access drives of the Preliminary Land Development Plan. The Board granted the modifications on a Brown/Miller motion. Motion carried 3-0. Approval of the plan was then granted contingent upon compliance of the conditions detailed in the Engineer's review letter of November 30, 2020 on a Miller/Brown motion. Motion carried 3-0.
2. The Board approved the Sewage Facilities Planning Module for the Bowman Road Warehouse project in accordance with Jackson Township's Act 537 Plan on a Brown/Miller motion. Motion carried 3-0.

H. OLD BUSINESS:

1. The Board scheduled a Public Hearing for the Cornwell Rezoning for January 4, 2021 at 7:00 PM at the township building.

I. NEW BUSINESS:

1. Resolution 06-20 Adopting an Act 537 Special Study was approved on a Brown/Miller motion. Motion carried 3-0.

I. NEW BUSINESS: Continued

2. The Board authorized Brad Dunham, Township Fire Chief to sign off on any requested changes to Fire Responses and EMS Responses on behalf of the Township on a Miller/Brown motion. Motion carried 3-0.
3. The 2020 Audit Engagement Letter from Hamilton and Musser was received. Total cost of the 2020 Audit will be \$7,300. Manager Ford was authorized to sign the Engagement Letter from Hamilton and Musser to prepare the Township's 2020 Audit Report on a Brown/Miller motion. Motion carried 3-0.

J. SUPERVISOR'S REPORTS:

Emily Miller reported the Spring Grove Regional Parks & Recreation Center is finished moving into their new location at 1472 Roth's Church Road.

Dave Brown attended the following meetings and events:

The Northern York County Regional Police Commission Board meeting November 17. Dave reported the year-to-date call volume is down 16%. The Trolley Trail meeting November 20 held at the Hershey Road location. Dave participated in the Toys for Tots drive sponsored by the Northern York County Regional Police on November 28.

Dave reported the Windy Hill Senior Center did not hold their monthly meeting December 1. The Center has canceled in person events. The virtual events are still available. The Center's December 15 Christmas Meal will be a drive-up event.

Dave will be participating in the following:

The Christmas Parade and Tree Lighting through Spring Grove Borough December 3 from 5:30 PM – 7:00 PM. The Christmas events at the Little Creek Community Park on December 6 beginning at 2:30 PM – 4 PM followed by a Santa Tour through Jackson Township from 4:30 PM – 7:00 PM.

Jon Holmes attended the Spring Grove Area Scholarship Fund (SGASF) meeting November 10. Jon reported the SGASF will be holding a MOD Pizza Fundraiser December 6, 2020.

K. ENGINEER'S REPORT:

Jeff reported he has received the MS-4 report for Jackson Township.

1. The Board has approved a ratification to change location and type of lighting on the Farm Lane Estates Lighting Plan on a Miller/Brown motion. Motion carried 3-0.

L. SOLICITOR'S REPORT:

Dave attended a meeting November 20th at the township office with the staff and new owners of the Morningstar Market property (Three Line Capital/Sherman Property Management). Dave reported the new owners seem willing to rectify all outstanding issues and safety concerns to the property.

M. MANAGER'S REPORT:

1. Manager Ford reminded the Board of the Budget Adoption meeting scheduled for Monday, December 14, 2020 at 4:00 PM.

Manager Ford advised the Board she will include on the Agenda for December 14, 2020 the Deed of Dedication for Thistle Hill Drive.

Manager Ford asked the Board for permission to close the Township Office to the public due to the spike in COVID cases. The Board granted Flo permission to close the office and use her judgement on when to reopen the office safely.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 7:50 PM on Brown/Miller motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary