

JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
December 4, 2018

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on December 4, 2018 in the municipal building. The meeting was called to order by Chairman Brown at 7:00 PM followed by the pledge to the flag. Others present were Supervisors Jonathan Holmes, Emily Miller, Township Solicitor David Jones, Township Engineer Jeff Shue, Manager William Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton, Public Works Foreman Shane Shaffer and eighteen persons in the audience.

B. PRESENTATION/PUBLIC COMMENT:

Dwight Shaffer, 138 Nashville Boulevard informed the Board of a stormwater issue to the rear of his property. The Board advised Mr. Shaffer this is not a township issue. It would be the responsibility of the involved property owners to resolve any problem.

C. APPROVAL OF MINUTES:

The meeting minutes of November 6, 2018 were approved on a Holmes/Miller motion. Motion carried 3-0.

Jon Holmes noted the following corrections to the November 7, 2018 public hearing/meeting minutes under B. Applicants Presentation "Blechez" should be spelled "Blecher" and "Gary Stewart & Joe Stein of the Stewart Companies" should read "Gary Stewart of the Stewart Companies and Joe Stein of Warehouse".

The public hearing/meeting minutes of November 7, 2018 were approved as corrected on a Holmes/Miller motion. Motion carried 3-0.

The special budget workshop meeting minutes of November 14, 2018 were approved on a Holmes/Miller motion. Motion carried 3-0.

D. TREASURER'S REPORT:

The Treasurer's monthly Financial Statements for November 2018 were accepted on a Holmes/Miller motion. Motion carried 3-0.

E. APPROVAL OF BILLS:

All bills were approved for payment on a Miller/Holmes motion. Motion carried 3-0.

F. OPENING/AWARDING OF BIDS:

There were no opening or awarding of bids.

G. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

Lee Faircloth, Gordon L. Brown & Associates, Inc., presented to the Board a 2-Lot final subdivision plan for Raymond Heindel/John & Esther Jacobs on KBS Road for approval. The Board granted approval of the plan on a Holmes/Miller motion. Motion carried 3-0.

H. OLD BUSINESS:

1. Attorney Steve McDonald representative for the ABRN Development Corporation would like the Board to consider splitting the comprehensive agreement pertaining to the calling of the bonds for the street and sewer improvements in the Farm Lane Estates Development. Attorney Dave Jones recommends the Board not accept this request. An agreement must include the roads and sewers serving the complete development not just the unfinished lots within development. Dave has not received the list of expected expenses incurred with the calling of the bonds from ABRN. After Dave receives the list he will proceed in preparing a draft of an agreement for the Board's approval.
2. Chairman Brown requested detailed information from John Kottmyer of the Northeastern Emergency Medical Services due to the proposed increase for the 2019 ambulance service contribution. Mr. Kottmyer agreed to provide whatever information the Board would request.

I. NEW BUSINESS:

1. Attorney Dave Jones presented to the Board a draft ordinance from West Manchester Township pertaining to fireworks regulations. The Board authorized Dave to prepare a draft ordinance for Fireworks similar to Manchester Township's and a draft ordinance for regulation of Chinese Lanterns similar to Dover Borough's. Both of these municipalities are patrolled by Northern York County Regional Police Department as is Jackson Township. Dave will present a draft to the Board at the January meeting.
2. Emily met with Bill, Shane, Ray and Kate King of Spring Grove Regional Parks & Recreation Center (SGRPRC) on November 26, 2018 to discuss the Golf Course operations for 2019. Emily presented to the Board the following items:

The rental of pavilions will be handled by Kate at the SGRPRC. Fees will be \$50 (Stone Ledge) and \$125 (Little Creek) with SGRPRC keeping a flat fee of \$25 per rental on a Holmes/Miller motion. Motion carried 3-0.

A Jiffy John will be placed at Stone Ledge Park for 6 months in 2019 to help generate interest in pavilion rentals there. Kate will track rentals at Stone Ledge to see how many are received during 2019.

Kate will run Little Creek Golf Course clubhouse. The township will continue to pay part-time golf course employees. Emily and Kate will prepare a draft agreement for the clubhouse operations and present it to the Board for their approval at the January meeting. Attorney Jones advised that in the agreement should be the number of hours a part-time employee is permitted to work under payroll regulations.

Emily would like the Board to start the process of planning for the needs of the township in the next 20 / 30 years. The Board authorized C.S. Davidson and the staff to prepare a proposal for a facilities needs assessment study for Jackson Township's future.

The pro shop lease for 2018 at Little Creek Golf Course will not be renewed for 2019 on a Miller/Holmes motion. Motion carried 3-0.

J. SUPERVISOR'S REPORTS:

Emily Miller met with the Northeastern ambulance staff and spoke with Fire Chief Brad Dunham to familiarize herself with the ambulance and fire services provided in the township. Emily attended the SGRPRC meeting November 27 and the Christmas Tree Lighting festivities held November 29 at the Hoke House.

Jon Holmes attended the Public Works demo and meeting November 8. Jon plans to attend the Public Works meeting December 13 and the York County Rail Trail Authority funding ceremony on December 19.

Dave Brown attended the following: November 20 the Northern York County Regional Police Board of Commissioners meeting, reporting the call volume for Jackson Township is down 1.6% year-to-date; November 21 the York County Rail Trail Authority meeting; December 4 the Windy Hill Senior Center's Board of Directors meeting.

K. ENGINEER'S REPORT:

Jeff Shue highlighted from his written report the following:

The final invoice for payment of the Little Creek Stream Restoration project was submitted. The York County Stormwater Consortium grant was not used on this project. Jeff will request from the consortium a grant to extend the project on the Little Creek stream across Route 116. A meeting is scheduled for December 11 with the staff to review the Little Creek Community Park design. The Orchard Road Bridge Replacement is completed. The township will receive a refund check for \$1,010 from Shiloh Paving for an overpayment on the final invoice for line painting that was not done. A multi-family development along Route 116 near the intersection of Myers Road has been submitted by Poplar Partners which will be presented to the Board within 1 to 2 months.

L. SOLICITOR'S REPORT:

Dave had nothing to report.

M. MANAGER'S REPORT:

Manager Conn in addition to his written report informed the Board he would deliver a packet Friday December 7 with the proposed 2019 budget for their review before the scheduled special meeting to be held 6:30 AM Friday December 14, 2018 to approve the 2019 budget.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, the meeting was adjourned at 8:30 PM on Holmes/Miller motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton
Secretary