

**JACKSON TOWNSHIP, YORK COUNTY
BOARD OF SUPERVISORS MINUTES
DECEMBER 5, 2023**

A. CALL TO ORDER:

The regular monthly meeting of the Board of Supervisors of Jackson Township was held on December 5, 2023, in the municipal building. The meeting was called to order by Chairman Holmes at 7:00 P.M. followed by the pledge to the flag. Others present were Supervisors Emily Miller, David Brown, Township Solicitor David Jones, Township Engineer Jeff Shue, Secretary Linda Eaton and eight people in the audience. Not in attendance was Manager Florence Ford.

B. PRESENTATION/PUBLIC COMMENT:

The following presentations were made to the outgoing Township Supervisor David F. Brown for his years of Service to Jackson Township:

1. State Representative Seth Grove of the 196th District.
2. State Senator Kristin Phillips-Hill of the 28th District.
3. York County Commissioners Julie Wheeler and Doug Hoke.
4. Chairman Holmes for the Pennsylvania State Association of Township Supervisors (PSATS).
5. Lieutenant Anderson of the Northern York County Regional Police Department had no report. He did thank Sergeant Dave Brown for his acts of kindness and guidance to him when he began his career as a patrol officer.

C. APPROVAL OF MINUTES:

The meeting minutes of November 7, 2023 and the special budget workshop meeting minutes of November 7, 2023 were both approved on a Brown/Miller motion. Motion carried 3-0.

D. FINANCIAL REPORTS/APPROVAL OF BILLS:

The November 2023 monthly financial reports, and all bills were approved for payment on a Miller/Brown motion. Motion carried 3-0.

E. OPENING/AWARDING OF BIDS:

There was no opening or awarding of bids.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION:

Engineer Jeff Shue presented the Board with a request from the Hemenway Partners Condominiums development and the Jackson Heights development to consider a Bond Reduction on each development as follows:

1. Hemenway Partners Condominiums – The original bond for \$322,386.63 with the developer requesting a \$246,582.05 reduction leaving a remaining balance of \$75,804.58 on the bond.
2. Jackson Heights – The developer requested a total release from Bond Number 1000978047 in the amount of \$129,980.00.

F. SUBDIVISION/LAND DEVELOPMENT PLANS FOR ACTION: Continued

Jeff recommended both developments requesting bond reductions be granted. The Board granted a bond reduction leaving a balance of \$75,802.58 on the Hemenway Partners Condominium development and granted a bond reduction of \$129,980.00 on the Jackson Heights development releasing the bond in full on a Brown/Miller motion. Motion carried 3-0.

G. OLD BUSINESS:

There was no old business to discuss.

H. NEW BUSINESS:

1. The following items were posted on Municibid:

- a. Dewalt Tools: highest bidder, Thomas Ritchey \$20.00
- b. Stihl Chainsaw: highest bidder, Victor June, Great North Company \$181.00
- c. Stihl Leaf Blower: highest bidder, Don Jones, Strong Pace \$43.46

The Board awarded all the above items to the highest bidders on a Miller/Brown motion. Motion carried 3-0.

2. The Board reviewed and made no final adjustment to the proposed Budget for 2024.
3. The Board adopted Resolution 07-23 approving the 2024 Township Budget on a Brown/Miller motion. Motion carried 3-0.
4. The Board adopted Resolution 08-23 setting the Tax Rate at 1.8 Mills on a Miller/Brown motion. Motion carried 3-0.
5. The Board authorized Brad Dunham, Township Fire Chief to sign off on any requested changes to Fire Responses and EMS Responses on behalf of the Township on a Brown/Miller motion. Motion carried 3-0.
6. The Penn Waste quarterly residential trash contract for 2024 is \$75.25 plus an additional \$1.55 per quarter for disposal rates at the York County Resource Recovery Facility which was approved on a Brown/Miller motion. Motion carried 3-0. The new quarterly rate will be \$76.80 per household effective January 1, 2024.

I. SUPERVISOR'S REPORTS:

Dave Brown reported the following:

- November 17, 2023 attended the Hanover Trolley Trail meeting.
- November 21, 2023 attended the Northern York County Regional Police Department Board of Commissioners meeting.
- December 19, 2023 plans to attend the Northern York County Regional Police Department Board of Commissioners meeting. This will be Dave's final act as a Jackson Township Supervisor.

I. SUPERVISOR'S REPORTS: Continued

Emily Miller reported the following:

- The "Y" continues to finalize logistics with the Roth's Church Road Community Partnership project.
- November 30, 2023 was the Spring Grove Regional Parks & Recreation Santa Parade and Tree Lighting at Borough Hall.
- December 2, 2023 the Spring Grove Regional Parks & Recreation Winter Wonderland event was held at the Little Creek Community Park.

Jon Holmes reported the following:

- November 14, 2023 attended the Christmas and Thank You Luncheon for Dave Brown at the Nashville Fire Company.
- November 16, 2023 attended a York-Adams Tax Bureau (YATB) Special meeting to appoint a replacement for current Executive Director of the YATB Albert R. Timko, Jr. Al announced his retirement effective March 2024. The Executive Committee appointed K.C. McClery Deputy Executive Director to replace Al upon his retirement.

J. ENGINEER'S REPORT:

Jeff highlighted the following from his written report:

- At the November meeting Jeff was asked to work with the Township Staff to investigate the concerns received from Bailey's related to golf ball damage to their buses and employee vehicles. Jeff reported damage is likely related to both accidental actions and bad behavior on the course. The following are suggestions which include both physical improvements and some messaging to clearly define responsibility of the golfers by Baileys and the Township:
 - Install additional netting at the Bailey property along the railroad to the building.
 - Install an additional camera at the Bailey property to capture the 9/18 tee box.
 - Install signage at the Bailey property notifying golfers of the video surveillance and intent to prosecute if damage occurs.
 - Handouts and/or signage in the clubhouse identifying the responsibility and expectations of the golfers to report damage.
 - Install signage at hole 2/11 to warn of adjacent property damage responsibility.

K. SOLICITOR'S REPORT:

Dave reported the following:

- Received input from Flo and Ray for revisions to the existing chicken ordinance. Dave is preparing the draft to update the existing chicken ordinance. The drafted Ordinance will be presented to the Board at the January meeting to review and possibly authorize staff to advertise and set a hearing date.
- Stock and Leader will be hosting a Municipal Law 101 dinner and program January 30, 2024 at the Out Door Country Club.

L. MANAGER'S REPORT:

A written report was provided by Flo Ford who was not in attendance.

M. ZONING OFFICER'S REPORT:

A written report was provided by Ray Dietrich who was not in attendance. Chairman Holmes noted not all the trailers have been removed from the Christine property.

N. EXECUTIVE SESSION:

No executive session was needed.

O. ADJOURNMENT:

With no further business to transact, Chairman Holmes adjourned the meeting at 7:43 PM.

Respectfully submitted,

Linda A. Eaton

Linda A. Eaton, Secretary