

**JACKSON TOWNSHIP, YORK COUNTY  
BOARD OF SUPERVISORS MINUTES  
SPECIAL MEETING  
DECEMBER 14, 2018**

**A. CALL TO ORDER:**

A Special meeting of the Board of Supervisors of Jackson Township was held on December 14, 2018 in the municipal building. The meeting was called to order by Chairman Brown at 6:33 AM. Others present were Supervisors Jonathan Holmes and Emily Miller, Manager Bill Conn, Zoning Officer Ray Dietrich, Secretary Linda Eaton, Public Works Foreman Shane Shaffer and 0 persons in the audience.

**B. PUBLIC COMMENT:**

There were no public comments.

**C. OLD BUSINESS:**

There was no old business.

**D. NEW BUSINESS:**

1. Manager Conn reviewed adjustments to the expected end of year 2018 balances in the General Fund, Sewer and Refuse, Liquid Fuels, Recreation Escrow and Local Services for the 2019 Township Budget. The Capital Reserve and West Central Regional Emergency Management Agency Funds end of year 2018 balances will not change the 2019 Township Budget.

Chairman Brown asked why the engineering line item under the General Fund expenditures had a significant increase for the 2019 budget. Manager Conn informed the Board the major expense in the engineering line is for \$50,000 to design & permit phase 2 of the Little Creek Stream Restoration if we get a York County Stormwater Consortium grant to cover the cost.

Jon Holmes suggested and the Board decided to contact several architectural design firms to receive proposals for a facility needs assessment and appointed C.S. Davidson as the facilitator.

The Board did not make any final adjustments to the proposed Budget for 2019.

2. Resolution 09-18 Adopting the 2019 Township Budget was approved on a Holmes/Miller motion. Motion carried 3-0.
3. Resolution 10-18 Adopting the Tax Rate for 2019 was approved on a Miller/Holmes motion. Motion carried 3-0.
4. Resolution 11-18 Adopting Amended Fees was approved on a Miller/Holmes motion. Motion carried 3-0. The Board will review the comprehensive fee schedule in 2019.
5. Resolution 12-18 Authorizing a Transfer of General Funds to the Capital Reserve Fund was approved on a Holmes/Miller motion. Motion carried 3-0. The funds will be transferred in the 4<sup>th</sup> quarter of 2019.
6. The Board scheduled a Public Hearing for the Norris Rezoning for February 5, 2019 at 7:00 PM at the township building.

**E. MANAGER'S REPORT:**

1. All bills were approved for payment on a Miller/Holmes motion. Motion carried 3-0.
2. The Board authorized the purchase of the wood chipper and rake attachments for the skid loader. These items are public works equipment approved in the 2019 Budget. After arrival of the new wood chipper the old unit will be sold on municibid.

**F. EXECUTIVE SESSION:**

No executive session was needed.

**G. ADJOURNMENT:**

With no further business to transact, the meeting was adjourned at 6:50 AM on a Miller/Holmes motion. Motion carried 3-0.

Respectfully submitted,

Linda A. Eaton  
Secretary