**PROCEDURE TO REQUEST A SEPTIC TANK PUMPING EXTENSION**

**Ordinance No. § 99-45 On-Lot Sewage Disposal Systems Provides as follows:**

**The Township Sewage Enforcement Officer (SEO) may allow septic tanks to be pumped out at less frequent intervals when the owner can demonstrate to the SEO that the system can operate properly without the need for pump-out for a period longer than three (3) years. In no case shall such period extend beyond six (6) years. Such a request may be made after the initial pumping and inspection. Requests must be in writing and contain the following information with supporting documents attached and submitted to the Township for due consideration by the Township SEO:**

1. **Street address of the property.**
2. **Name(s) of legal owner(s) of the property.**
3. **Tax Map/Parcel I.D.**
4. **Number of people that reside in the home.**
5. **Number of bedrooms in the house.**
6. **Number of bedrooms being used.**
7. **How many septic tanks are on the property?**
8. **The size of the septic tank or tanks (holding capacity).**
9. **Include a copy of the last pumping manifest. If you don’t have this, check with the Township for the most recent copy on file.**
10. **Include your phone number in your request.**

**In the event the Township SEO approves such extension the property owner shall be responsible to notify the Township SEO of any changes in the conditions upon which the extension was based.**

**In making the determination, The Township SEO shall take into account any sewage permit issued by the Township SEO for installation or rehabilitation of the system, reports of inspection and maintenance of the system, and other relevant information and may conduct an on-site inspection. The applicant shall receive a decision within sixty (60) days of the completed application being submitted to the Township. Any costs associated with any inspection or the processing of the extension request shall be the responsibility of the property owner. The fee for processing this request is $ 30.00. Check should be made payable to Patrick Buhl.**

**Jackson Township Sewage Enforcement Officer: Patrick Buhl**

**110 Mussetta Street**

**Hanover, PA 17331 Phone 717-356-1733**